



**Indira Gandhi Delhi Technical University For Women**  
(Established by Govt. of Delhi vide Act 09 of 2012)  
Kashmere Gate, Delhi-110006



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**Department of Management**

**Notice for BBA Special Spot Round of Admission (For IGDTUW Only)**

02.09.2026

Link for online registration: <https://forms.gle/Auneh8AXi9JuHPu49>

**Note: Candidates without CUET UG 2026 score shall also be considered for admission. Candidates are advised to participate in counselling positively. Please read the instructions carefully.**

**Guidelines and Schedule for Special Spot Round of counselling for admission in to BBA Program at IGDTUW:**

**1. Schedule and Venue:** 10<sup>th</sup> September, 2026 (Thursday), Seminar Hall, Admin Block, IGDTUW Kashmere Gate. **Reporting Time: 10:00 am to 10:30 am.**

**2. Eligibility Criteria:** A Female candidate who has scored at least 50% marks in 12th board examination from a recognized board and must also have passed English (Core/Elective/Functional) as a subject in the 12th Board Examination. For relaxation in minimum marks, please refer BBA Admission Brochure 2026-27.

**3. Seat Allotment Criteria: (All interested candidates have to report physically or through any representative on 10.09.2026 at counselling venue).**

The Allotment against the vacant seats to the present candidates will be done in the following order:

(i) First, the candidates with CUET UG 2026 score in English and General Test will be considered for seat allotment and will be allotted seats according to merit as per following criteria:

The merit list of the present candidates will be prepared on the basis of score of CUET UG 2026 in the following two components: Section 1A (Code 101): English and Section 3 (Code 501): General Test. The weightage of the above components in preparation of the Merit list will be as follows: Score in Section 1A (English Code 101) 25% score in Section 3 (General Test Code 501) 75%.

**(ii) After exhausting the candidates with CUET UG 2026 score, candidates without CUET UG 2026 score will be considered against the vacant seats for admission in the following order of merit:** The merit list of the non CUET candidates will be prepared on the basis of marks in best of four subject including English in XII board examination and excluding vocational subjects.

#### **4. Fee to be paid at the Time of Admission:**

Every student who gets the admission offer in the BBA program in the Special Spot Round of Counselling, shall pay the course fee (AY 2026-27) Rs 1,36,500/- to confirm the admission through NEFT, net banking or DD. The newly registered candidates will also pay Rs. 1500/- as registration fee. Already registered candidates through CMAC need not to pay registration fee of Rs 1500.

The candidates are advised to bring DD of Rs. 1,36,500 in favour of REGISTRAR, IGDTUW STUDENT FEES SB A/C for avoiding any delay in the admission process. In case the candidate is desirous to pay the fee through online banking, the candidate must add the beneficiary well in advance so that the process of fee payment is not delayed. In case the candidate is not able to pay fee in time, the seat will be offered to the next eligible candidate according to the merit.

Account Detail for Accepting Fee:

BANK ACCOUNT NO: 09001000018949

BANK ACCOUNT NAME: - REGISTRAR, IGDTUW STUDENT FEES SB A/C

BANK NAME: - PUNJAB AND SIND BANK, E/C IGDTUW KASHMERE GATE

IFSC CODE: - PSIB0001098

MICR CODE: - 110023109

#### **5. List of documents:**

- a) Three photographs
- b) Print of Registration Form (Self Attested)
- d) Original and Copy (Self Attested) of Class Xth marksheet and certificate
- e) Original and Copy (Self Attested) of Class XIIth marksheet and certificate
- f) CUET-UG 2026 score card (If Available Self Attested)
- g) SC/ST/OBC-NCL/EWS/PH/CW Certificate (If Applicable)
- i) Medical Fitness Certificate
- j) Registration fee and Academic fee payment proof (After allotment)

**Note: If the candidate fails to produce any required document, her candidature is liable to be cancelled. The allotment of seats will be done strictly as per merit and availability of seats. All other conditions will remain applicable as given in IGDTUW BBA Brochure 2026-27.**

Helpdesk Email-ID: [cmacbba@igdtuw.ac.in](mailto:cmacbba@igdtuw.ac.in)

Helpline No: 9266423046

**BBA Admission officer 2026**