



Common Management Admission Committee (UG) 2026

BBA ADMISSIONS 2026-27

Details and Instructions for Candidates Invited for the First Round of Counselling

SCHEDULE OF THE FIRST ROUND OF COUNSELLING- **July 30 and July 31, 2026**

The First Round of BBA Counselling for the Academic Session 2026–27 will be conducted over two days, depending on the candidates' category. **Candidates must report only on the day specified for their respective category.**

- **Day 1 (30th July 2026):** Open Merit (General) Counselling for Delhi Region, Outside Delhi Region, Single Girl Child, and Kashmiri Migrant candidates.
- **Day 2 (31st July 2026):** Reserved Category Counselling for Delhi Region and Outside Delhi Region candidates belonging to SC, ST, OBC-NCL, EWS, Defence (CW), and Persons with Disabilities (PwD) categories.

These instructions are organised according to the above counselling schedule. Candidates are advised to carefully check their region and category and report for counselling on the designated day.

Please note the following:

- **General Counselling (Open Merit)** -Day 1 counselling is the Open Merit (General) counselling. All registered candidates, irrespective of their category (General, SC, ST, OBC-NCL, EWS, Defence (CW), PwD, Single Girl Child or Kashmiri Migrant), are eligible to participate in the Open Merit counselling, provided they satisfy the prescribed cut-off score.
- **DELHI REGION:** The students who have qualified the Class XII exam from the schools located in Delhi (having the PIN CODE of Delhi), irrespective of their domicile, would be considered as "Delhi Region Candidates".
- **OUTSIDE DELHI REGION:** The students who have qualified the Class XII exam from the schools located outside Delhi would be considered as "Outside Delhi Region Candidates".

- For candidates who have qualified Class XII through Patrachar Vidyalaya, Delhi / National Institute of Open School Delhi (NIOS) or any other mode of correspondence, the criterion for deciding the region shall be the location of their center of examination. Such candidates must bring a copy of their Class XII admit cards.

**DAY 1 – GENERAL (Open Merit) COUNSELLING
(Delhi Region & Outside Delhi Region)**

Date: 30.07.2026

Venue: Auditorium, University School of Management & Entrepreneurship, East Delhi Campus, Delhi Technological University

Time	Activity
09:00 a.m. – 11:00 a.m.	Reporting of candidates for Attendance Marking and Document Verification (Delhi candidates, Single girl Child and Kashmiri Migrant_)
12:00 Noon	Display of Merit List of Candidates Present for Counselling
12:15 p.m. onwards	Admission Counselling and Seat Allotment for Delhi Region – Open Merit (General) Candidates
1:00 p.m. – 2:00 p.m.	Attendance Marking and Document Verification (Outside Delhi candidates)

Note: The counselling for Outside Delhi Region candidates shall commence immediately after completion of counselling for Delhi Region candidates.

DAY 2

Date: 31.07.2026

RESERVED CATEGORY COUNSELLING (Delhi Region & Outside Delhi Region)
(SC, ST, OBC-NCL, EWS, Defence (CW), PwD)

Venue: Auditorium, University School of Management & Entrepreneurship, East Delhi Campus, Delhi Technological University

Time	Activity
09:00 a.m. – 11:00 a.m.	Reporting of candidates for Attendance Marking and Document Verification
12:00 Noon	Display of Merit List of Candidates Present for Counselling
12:15 p.m. onwards	Admission Counselling and Seat Allotment for Reserved Category Candidates (Category-wise, as per the Admission Brochure and seat matrix)

Calculation of Merit Score

The merit list will be prepared on the basis of the score of CUET UG 2026 in the following two components:

English (Code 101) and General Aptitude Test (Code 501)

The weightage of the above components in preparation of the Merit list will be as follows:

- | | |
|--|---------------|
| 1. Score in English (Code 101) | Weightage 25% |
| 2. Score in General Aptitude Test (Code 501) | Weightage 75% |

For Example, if English=160/250 and GAT=140/250

Merit Score = $(0.25 \times 160) + (0.75 \times 140) = 40 + 105 = 145$

Candidates Eligible For The First Round **Of Counselling** **(Day 1 : 30.07.2026)**

Applicants fulfilling the following criteria are invited to participate in the First Round of Counselling (**General (Delhi and Outside Delhi region), Single Girl Child and Kashmiri Migrant**)

Day 1 30.07.2026			
Category No.	Category	Eligible Candidates	Criteria
1	General (Delhi Region)	All Delhi Region candidates irrespective of their category (General/SC/ST/OBC-NCL/EWS/PwD/CW/Single Girl Child/Kashmiri Migrant)	Merit Score greater than or equal to 115 for all the candidates
2	General (Outside Delhi Region)	All Outside Delhi Region candidates irrespective of their category (General/SC/ST/OBC-NCL/EWS/PwD/CW/Kashmiri Migrant)	Merit Score greater than or equal to 150 for all the candidates

3	Single Girl Child	Delhi Region Candidates belonging to the Single Girl Child category	All Registered Applicants
4	Kashmiri Migrant	All eligible Kashmiri Migrant candidates	All Registered Applicants

Candidates Eligible For The First Round
Of Counselling
(Day 2 : 31.07.2026)

Day 2 31.07.2026			
Category No.	Category	Eligible Candidates	Criteria
1	General (Delhi Region) - Defence	Delhi Region Candidates irrespective of their Category (General/SC/ST/EWS/OBC etc.) who fall under the Defence (CW) sub-category	All registered applicants
2	General (Delhi) - PwD	Delhi Region Candidates, irrespective of their Category (General/SC/ST/EWS/OBC etc.) who fall under the Persons with Disability (PwD) sub-category	All registered applicants
3	General (Outside Delhi) – Defence	Outside Delhi Region Candidates, irrespective of their Category (General/SC/ST/EWS/OBC	All registered applicants

		etc.) who fall under the Defence (CW) sub-category	
4	General (Outside Delhi) – PwD	Outside Delhi Region Candidates irrespective of their Category (General/SC/ST/EWS/OBC etc.) who fall under the Persons with Disability (PwD) sub-category	All registered applicants
5	SC (Delhi Region)	Delhi Region SC candidates	All Registered Applicants
6	SC (Delhi) – Defence (CW)	Delhi Region SC candidates who fall under the Defence (CW) sub-category	All registered applicants
7	SC (Delhi) - PwD	Delhi Region SC candidates who fall under the PwD sub-category	All registered applicants
8	SC (Outside Delhi Region)	Outside Delhi Region SC candidates	All Registered Applicants
9	ST (Delhi Region)	Delhi Region ST candidates	All Registered Applicants
10	ST (Delhi) – Defence	Delhi Region ST candidates who fall under the Defence (CW) sub-category	All registered applicants

11	ST (Delhi) - PwD	Delhi Region ST candidates who fall under the PwD sub- category	All registered applicants
12	ST (Outside Delhi Region)	Outside Delhi Region ST candidates	All Registered Applicants
13	OBC- NCL (Delhi Region)	Delhi Region OBC-NCL candidates	All Registered Applicants
14	OBC- NCL (Delhi) - Defence	Delhi Region OBC-NCL candidates who fall under the Defence (CW) sub-category	All registered applicants
15	OBC- NCL (Delhi) - PwD	Delhi Region OBC-NCL candidates who fall under the PwD sub-category	All registered applicants
16	OBC- NCL (Outside Delhi Region)	Outside Delhi Region OBC- NCL candidates	Merit Score greater than or equal to 115 for all the candidates
17	EWS (Delhi Region)	Delhi Region EWS candidates	All Registered Applicants

18	EWS (Delhi) - Defence	Delhi Region EWS candidates who fall under the Defence (CW) sub-category	All registered applicants
19	EWS (Delhi) - PwD	Delhi Region EWS candidates who fall under the PwD sub- category	All registered applicants
20	EWS (Outside Delhi Region)	Outside Delhi Region EWS candidates	Merit Score greater than or equal to 100 for all the candidates

IMPORTANT INSTRUCTIONS

1. Venue for all Rounds of Counselling- **DTU East Delhi Campus, Vivek Vihar, Delhi-110095**
2. Participation in counselling does not guarantee admission. A larger number of candidates than the available seats have been invited for counselling to ensure optimum utilisation of seats. Admission shall be offered strictly on merit and subject to the availability of seats.
3. **Day 1 counselling is the Open Merit (General) counselling. All registered candidates, irrespective of their category (General, SC, ST, OBC-NCL, EWS, Defence (CW), PwD, Single Girl Child or Kashmiri Migrant), are eligible to participate in the Open Merit counselling, provided they satisfy the prescribed cut-off score.**
4. Candidates belonging to reserved categories who are not allotted a seat during the Open Merit counselling shall be eligible to participate in the Reserved Category counselling on Day 2, subject to the fulfilment of the prescribed eligibility conditions.
5. Candidates shall report only on the day applicable to their category.

6. Candidates must mark their attendance within the prescribed reporting time. Late reporting shall not be entertained.
7. Seat allotment shall be made strictly on the basis of merit, applicable reservation policy, and availability of seats.
8. Candidates shall remain present inside the counselling venue until completion of counselling for their respective category. Requests for priority or out-of-turn counselling shall not be entertained.
9. Candidates who fail to report on their scheduled counselling day shall not be considered in that round. However, they may participate in subsequent rounds/spot counselling if notified by the University.
10. Candidates unable to attend personally may authorise a representative through a signed authorisation letter. The representative must carry:
 - Authorisation Letter
 - Valid Photo Identity Card
 - Original documents
 - Two sets of self-attested photocopies
11. Only the candidate and one accompanying person shall be permitted inside the counselling venue.
12. Limited parking facilities are available. Candidates are advised to use public transport. The nearest Delhi Metro Stations are Mansarovar Park (Red Line) and Karkardooma (Blue/Pink Lines).
13. Candidates are advised to visit the CMAC Portal regularly for updates regarding admissions.
14. The decision of the University regarding eligibility, document verification, merit, and seat allotment shall be final and binding.
15. For any queries, contact us at bba.usme@dtu.ac.in

DOCUMENTS REQUIRED AT THE TIME OF COUNSELLING

Candidates must present the following documents (**originals along with two photocopies**)

1. Demand draft of **Rs 1,00,000 (Rupees One Lakh only)** for the part payment of First Year Fee drawn in favour of “**CMAC (UG) 2026**” payable at Delhi.

(NO OTHER MODE OF PAYMENT WILL BE ACCEPTED. Payment through cheque, UPI, debit card, credit card, RTGS, NEFT, etc., will not be accepted under any circumstances)

2. Proof of payment of the registration fee (Rs. 1500)
3. Printout of the online BBA Application Form.

4. CUET (UG)-2026 Score Card.
5. Class X Marksheet.
6. Class X Certificate.
7. Class XII Marksheet.
8. Class XII Passing Certificate/Provisional Certificate from the school, duly stamped and signed by the principal
9. Reserved Category/Sub-category Certificate(s), wherever applicable.

Note: For OBC-NCL and EWS categories, only certificates issued after March 31, 2026, will be valid for admission purposes. Candidates with certificates issued on or before March 31, 2026, will not be eligible to participate in these categories. Production of only acknowledgements indicating that new certificates are in process will not be accepted.

10. The candidate's names on the reserved category certificates and Class XII marksheet should be exactly the same, an affidavit to this end will have to be produced.
11. For candidates who have passed Class XII through Patrachar Vidyalaya, Delhi / National Institute of Open School Delhi (NIOS) or any other mode of correspondence, the criterion for deciding the region shall be the location of their centre of examination. Such candidates must bring a copy of their admit card.
12. Medical Fitness Certificate (in original)

Candidates are advised to refer to the **BBA Admission Brochure 2026–27** for the prescribed formats and additional requirements.

Dr. Pallavi Sethi
Deputy Chairperson
CMAC (UG)-2026

Dr. Nidhi Maheshwari
Chairperson
CMAC (UG)-2026

