

COMMON MANAGEMENT ADMISSIONS COMMITTEE (CMAC) - 2026

BBA Admission (2026-27)



Guidelines, Instructions and Schedule for BBA Admissions 2026-27

1. ELIGIBILITY CRITERIA:

(a) Minimum Eligibility for BBA Admissions:

DTU

A candidate with a minimum of 50 per cent marks in the 12th board examination from a recognised board, and must have passed English (Core/Elective/ Functional) in the 12th board examination.

IGDTUW

Any female candidate with a minimum of 50 per cent marks in the 12th board examination from a recognised board, and must have passed English (Core/Elective/Functional) in the 12th board examination.

NSUT

A candidate with a minimum of 60 per cent marks in the 12th board examination from a recognised board, and must have passed English (Core/Elective/Functional) in the 12th board examination.

(b) Relaxation for the reserved category

- I. Candidates belonging to the OBC-NCL and Defence Personnel categories shall be eligible for a relaxation of 5% in the minimum marks criterion.
- II. Candidates belonging to the SC, ST and PwD categories shall be eligible for a relaxation of 10% marks in the minimum marks criterion.

INTAKE

Sr. No	Name of the University	No. of Seats
1	IGDTUW	75+1*
2	NSUT	120
3	DTU	180+1*+1#

*Kashmiri Migrant # Single Girl Child

For detailed seat matrix, reservation criteria and seat conversion rules, please refer to the Admission Brochure.

2. SELECTION CRITERIA:

- a) The admissions in the BBA program will be based on the score of CUET -UG 2026. Seat allotment will be done strictly on the basis of the merit of the candidate, priority/choice of the institution/University filled by the candidate and availability of seats in the respective category of the candidate as per rules. For more details, please refer to the respective universities' admission brochures.
- b) The merit list will be prepared on the basis of the score of CUET UG 2026 in the following two components:

English (Code 101) and General Aptitude Test (Code 501)

- c) The weightage of the above components in preparation of the Merit list will be as follows:

S. No.	Weightage
1. Score in English (Code 101)	25%
2. Score in General Aptitude Test (Code 501)	75%

In case of a tie in the final merit list, the following criteria shall be used:

- i) The candidate with a higher score in the General Aptitude Test shall be ranked higher.
- ii) In case of a tie in score in the General Aptitude Test, the candidate older in age will be ranked higher.
- iii) In case of a tie in the age criterion, the candidate with a higher score in English (Class XII) shall be ranked higher.
- iv) In case of a tie in English (Class XII), a random number will be used to break the tie.

Note: - If the Candidate has not appeared in the English (Code 101) and General Aptitude Test (Code 501) tests in CUET UG 2026, such a candidate will not be considered for the merit List and need not apply for BBA admissions through CMAC 2026.

ADMISSION PROCEDURE:

a) Registration Process

All candidates desirous of seeking admission to the BBA programs at DTU, IGDTUW and NSUT are required to visit the website www.cmacadmissions.com and fill the registration form, pay a non-refundable registration fee and fill the choices for allotment of a seat. The details of the registration fee are given below:

CATEGORY	Amount
General/ OBC / EWS/ SC/ST/PwD/ CW/KM	₹ 1,500/ + Transaction Fee (If Any)

Note: Registration fee is non-refundable

b) Documents to be uploaded at the time of registration:

The following is the list of documents required for uploading at the time of filling out the online application form:

- a. Photograph
- b. Signature
- c. Class X Certificate (both sides)/ Birth certificate for Date of Birth
- d. Class XII Marksheet and certificate
- e. Category Certificate (EWS/SC/ST/OBC-NCL) (if applicable)
- f. PwD Certificate (if applicable)
- g. Defence Certificate (if applicable)
- h. CUET UG 2026 Admit Card
- i. Affidavit for single girl child (if applicable)
- j. Certificate for Kashmiri Migrant (if applicable)

Note: The candidates from the OBC-NCL and EWS categories must submit a valid OBC- NCL or EWS Certificate valid for the year 2026-27 (issued after 31st March 2026); otherwise, they will not get the benefit of reservation.

c). Counselling and Payment of Seat Acceptance Fee:

Seat allotment will be done strictly on the basis of the merit of the candidate, priority/choice of the institution/University filled by the candidate and availability of seats in the respective category of the candidate as per rules. **The allotment of seats, the Documents Verification Schedule and the Part admission fee payment schedule (Rs. 1,00,000) will be notified on the CMAC website. If the candidate does not appear for document verification, their seat will be automatically cancelled.**

A candidate, who is allotted a seat in any round of counselling, is required to pay the part admission fee of Rs. 1,00,000/- (Rs. One Lakh only) as per the payment mode instructed in the guidelines of counselling. Balance fees must be paid by the candidate to the respective University at the time of academic registration.

All candidates who receive an allotment will have to pay part of the admission fee (Rs. 1,00,000/- Rupees One Lakh) as per the admission schedule, failing which their allotted seat will be automatically cancelled and they **will not be considered for subsequent rounds of seat allotment**. However, such candidates are eligible for the Spot Round of counselling.

Upgradation

After each counselling round, the admitted candidates will be upgraded to the University as per their rank, the choice/priority entered in the application form, and the availability of seats in their respective category, as per the rules. Candidates are advised to carefully fill in their choices.

Spot round

A spot round may be held if seats remain vacant. Details of the spot round will be notified on the website www.cmacadmissions.com.

NOTE: Fresh applications for vacant seats, if any, may be invited under an alternative admission criterion in the spot round of admissions by CMAC.

**A special spot round may be conducted by the respective University separately after the spot round, depending upon the availability of vacant seats.*

d). Reporting at the final allotted University

All provisionally admitted candidates are required to visit the website of the allotted University for physical verification of original documents/commencement of classes, and payment of the balance fee (if any). Admitted candidates need to pay the balance fee at the final allotted University **AS PER FEE PAYMENT SCHEDULE** of the respective University, failing which, the admission of the candidate automatically stands cancelled *ipso facto*.

WITHDRAWAL POLICY

All fee refunds for candidates who have withdrawn their seats by the last date of admission (18.08.2026) will be made by CMAC, Delhi 2026, as per the withdrawal policy of the respective University from which the withdrawal was taken. After that, the candidates have to approach the respective allotted Universities for any withdrawals.

Note: Please refer to the Admission Brochure for the Withdrawal Policy of Participating Universities.

3.Instructions to fill the online application form

It is mandatory that the candidate has appeared in the CUET 2026 General Test and English Test

Step 1: On the Home Page at www.cmacadmissions.com, click the BBA Registration 2026 tab.

Step 2: The candidate will be directed to the login page, click Register Now, and create a login ID and password.

Step 3: Log in with the newly created ID and password, then choose the “New Application” Tab. The Candidates have to fill in and upload all the details as follows:

- a) Personal Details
- b) CUET UG 2026 Details (**Candidates are advised to ensure that the CUET UG 2026 Application Number and Date of Birth of the Candidate filled in the application form are as per the CUET UG 2026 score card. CMAC will not be responsible for the consequences of wrong entry by the candidate.**)
- c) Educational Details.
- d) Choice Filling of Institutions
- e) Uploading of a scanned copy of the relevant document/ Undertaking

- f) Declaration
- g) Submission of Registration fee

The candidates must indicate the institution's priority in the application form. All Candidates have to pay Rs. 1500/ as a non-refundable registration fee. The application form will be incomplete if the candidate does not pay the registration fee. Such candidates will not be allowed to participate in the admission process.

Once the payment is successfully made, candidates must log in to their application account and update the payment details.

Step 4: The Candidates are advised to keep a printout of the application form submitted for reference.

Note: Candidates are advised to ensure that all details entered by the candidate are correct. CMAC will not be responsible for any consequences arising from the candidate's incorrect entry.

5. Tentative Admission Schedule

S. No.	Activity/Event	Dates
(i)	Opening of Online Registration on the University Website	17.06.26 (Tuesday)
(ii)	Last date for Online Registration	14.07.26 (Tuesday)
(iii)	Announcement of the First Round of Counselling on the University Website	22.07.26 (Wednesday)
(iv)	First Round of Counselling at USME, DTU	30.07.2026 and 31.07.2026 (Thursday and Friday)
(v)	Announcement of the Second Round on the University Website	06.08.26 (Thursday)
(vi)	Second Round of Counselling at USME, DTU	13.08.26 (Thursday)
(vii)	Last date of admission	18.08.2026 (Tuesday)
(viii)	Announcement of Spot Round	19.08.2026 (Wednesday)
(ix)	Spot Round of Admission	22.08.2026 (Saturday)

Note: The admission schedule is tentative; candidates are advised to visit www.cmacadmissions.com regularly for updates. All-important updates will be posted only on the CMAC website, so the candidate will be responsible for any information he/she misses.

Admission Officer
CMAC - 2026